

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY)** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 4 MARCH 2008** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

### **APOLOGIES**

**1. MINUTES (Pages 1 - 4)**

To approve as a correct record the Minutes of the meeting of the Panel held on 5<sup>th</sup> February 2008.

**Mrs A Jerrom  
388009**

**2 Minutes.**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

**2 Minutes.**

**3. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 5 - 10)**

A copy of the current Forward Plan, which was published on 13<sup>th</sup> February 2008, is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**R Reeves  
388003**

**15 Minutes.**

**4. STATE OF THE DISTRICT ENGAGEMENT EVENTS (Pages 11 - 22)**

To consider a report on the Cabinet's decisions in response to the Panel's recommendations arising from the study on the State of the District Engagement Events.

**Miss H Ali  
388006**

**20 Minutes.**

5. **PERFORMANCE MONITORING** (Pages 23 - 30)

To consider and comment on a report by the Head of Policy and Strategic Services containing details of the Council's performance against its priority objectives.

**H Thackray  
388035**

*(Colour copies of this report are attached separately to the Agenda).*

**20 Minutes.**

6. **DISABILITY ACCESS STUDY - UPDATE AND OTHER MATTERS**  
(Pages 31 - 34)

To consider an update on the disability access study.

**A Roberts  
388004**

**30 Minutes.**

7. **PROMOTING BETTER HEALTH IN OLDER PEOPLE THROUGH  
PHYSICAL ACTIVITY** (Pages 35 - 38)

To consider a report in response to the Cabinet's request for financial information with regards to the study on Promoting Better Health In Older People Through Physical Activity.

**A Roberts  
388004**

**20 Minutes.**

8. **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY) -  
PROGRESS** (Pages 39 - 48)

To consider a report by the Head of Administration on the Panel's programme of studies.

**Miss H Ali  
388006**

**15 Minutes.**

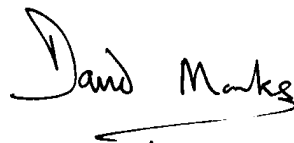
9. **SCRUTINY**

To scrutinise decisions taken since the last meeting as set out in the Decision Digest **(TO FOLLOW)** and to raise any other matters for scrutiny that fall within the remit of the Panel.

**Miss H Ali  
388006**

**10 Minutes.**

Dated this 22 day of February 2008



Chief Executive

## Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Miss H Ali, Democratic Services Officer, Tel No 01480 388006/e-mail: [Habbiba.Ali@huntsdc.gov.uk](mailto:Habbiba.Ali@huntsdc.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

*Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).*

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.**

### ***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*